

1-5-2010

# Library Faculty Council Meeting : 2010 : 01 : 05 : Minutes

Nelson Poynter Memorial Library. Library Faculty Council.

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Library Faculty Council Meeting Minutes

5 January 2010, 2:00 p.m., Room 218, Poynter Library

Librarians Present: Deborah Henry, Tina Neville, Jerry Notaro, Patricia Pettijohn, Kaya Van Beynen, Jim Schnur

Regrets: None

Guests: None

Meeting: Called to order at 2:04 p.m. by Deb

Minutes: Minutes of December 1 meeting approved on 1<sup>st</sup> by Jim and 2<sup>nd</sup> by Deb with proper spelling of Norine Noonan's first name. *Motion carried unanimously.*

Minutes of December 7 special meeting approved on 1<sup>st</sup> by Jim and 2<sup>nd</sup> by Deb. *Motion carried unanimously.*

Old Business

**Status of Library Faculty Position Search:** Tina stated that the committee met for approximately two-and-a-half hours on January 4. We received forty-six applications. They were examined individually to determine if they met minimum or preferred qualifications.

**Data Analysis of Computer Usage—Status:** Jobin, the student assistant from Instructional Media Services, has entered the data. Kaya will review the spreadsheet.

**Announcement:** New annual review guidelines have been placed on Poynter intranet. We will confirm when they are approved.

New Business:

**FAR and Semester Assignments:** Zeynep enters the percentages into FAR. Sometimes in the past, there has been a question as to whether certain activities belong in one area rather than another. For example, is a certain "service" expectation part of university governance or community outreach? We should be "extremely explicit" in outlining our professional duties and confirm that they are placed in the proper areas each semester.

**Review of Library Faculty Promotion Guidelines:** Last approval took place in June 2008. Deb says that it may be worthwhile to revisit these guidelines in light of clarifications about research and service. The language needs to be examined carefully in comparison with the online application. For example, how is "early" consideration defined? Kaya and Jim will review this document.

**LFC Constitution and Bylaws:** Tina will chair, and Jerry will serve, on an ad hoc committee to draft governing documents.

Reports

**Budget Council:** Nothing new to report.

**Enrollment Management:** Jerry said that they affirmed a policy regarding the number of transfer credits acceptable towards a degree to define the number of courses required in residency.

**Faculty Senate:** Patricia noted that they met just before the meeting with President Genshaft regarding Margaret Sullivan's tenure of employment. No actions or motions came out of this meeting. Another December meeting took place, though an agenda and minutes were not available at this time.

**Faculty Technology Committee:** No report.

**General Education Committee:** Tina said that this group continued to focus on assessments.

**Graduate Council:** No report.

**Research Council:** Deb said that with the lack of faculty research awards available through the administration, they brainstormed ideas.

**Undergraduate Council:** No report.

**QEP Committee:** Tina mentioned that much of the discussion revolved around the four proposals. A strong consensus supported focusing on the Mathematics Literacy proposal and forwarded their support for this to Norine.

#### Announcements

Jerry mentioned the upcoming United Faculty of Florida (UFF) vote that will focus on two matters: 1) Provision for stipends to allow those with qualified domestic partners to purchase insurance. Funds would originate from concession accounts and other resources not provided by state revenues or legislative appropriations. 2) Early retirement incentive package will be offered, if approved, although details remain sketchy at this time.

Faculty were encouraged to participate in the Martin Luther King, Jr., Parade on Monday, January 18.

Meeting adjourned at 3:55 p.m.

Respectfully Submitted,

Jim Schnur  
Council Scribe