



Assessment Committee Meeting Minutes
February 6, 2012, 1:00 p.m. – 3:00 p.m.

Members Present: Drs. Bonnie Braun, Alex Brice, Malcolm Butler, Lyman Dukes, Olivia Hodges, Cynthia Leung, Terry Rose, Zafer Unal; Ms. Jennefer Khattabi and Ms. Rebecca Ogletree

Welcome and Announcements

Ms. Ogletree welcomed the committee members. The agenda was approved, and it was agreed the minutes from the November and December meetings would be submitted, reviewed, and amended or approved electronically. **NOTE:** Minutes from November and December were approved as submitted.

Annual Schedule for Reporting to the Assessment Committee

Undergraduate and Graduate Admissions Data – In a discussion prior to the meeting, Ms. Ogletree and Dr. Unal realized the data provided was not accurate for reporting practices. It was agreed that Dr. Dukes, Dr. Unal, and Ms. Ogletree would meet to discuss how to obtain the appropriate data.

Action Item: Drs. Dukes, Unal, and Ms. Ogletree will meet to discuss data collection.

Standards Based Education Completers – Dr. Unal shared the report on CDN submissions (see handout). There is a higher number of student submissions, a higher rate of successful submissions, and a wider variety of accomplished practices being addressed by students. Comparing Fall 2011 to Fall 2010, 75% of submissions were assessed to be at Emergent or Bridging versus 38% from the same period the previous year.

ESOL Report on Program Submissions and Faculty Training – Dr. Brice reported the ESOL program is seeing increases in the number of submissions, with 25 submissions in Fall 2011. Ms. Khattabi, Dr. Brice and Dr. Hewitt met with Fall final interns to discuss expectations for cluster responses. As a result, faculty report seeing a higher success rate on responses. Regarding faculty training, Dr. Brice reported two faculty members engaged in training [Siren Cochen (online) and Julie Poth (though Pinellas County Schools)]. Two additional faculty members (Rosenblatt and Doty) were sent e-mail messages regarding enrollment in ESOL training.

Dr. Dukes asked, "What qualifies as ESOL training?" Dr. Brice responded that faculty members needed 60 inservice hours or completion of one three-credit course. The question arose whether all faculty members needed training...if they aren't teaching an ESOL-infused course, must they be trained? Currently the college is giving stipends to compensate faculty members undergoing training, so budget constraints make it necessary to clarify if this is a requirement. The item is tabled for further discussion, and Dr. Dukes will tell adjunct faculty members Rosenblatt and Doty to hold off on training. Ms. Ogletree mentioned the college might want all faculty trained as it selected Diversity as the standard to move to Target in the NCATE Continuous Improvement effort.

Action Item: Ms. Ogletree will bring the NCATE Diversity standard and FLDOE requirement to next meeting.

Teacher Work Sample Results for Fall 2011 – Dr. Braun thanked all who attended the TWS poster session and invited everyone to the next being held May 1, 10:00 a.m., in DAV 130. According to the assessments, all candidates had a positive impact on P-12 student learning. Undergraduates are required to have one week of implementation (they change schools after 8 weeks), and graduate

students must have 2 weeks of implementation since they don't change locations during final internship (see handout).

Practicum Demographic Data Report for Spring Final Interns –Dr. Braun provided a handout outlining the number of applicants for final internship, the number denied, and the number approved. Dr. Hodges asked if the number of students denied for final internship is unusual. Dr. Braun explained the college regularly denies about half the students due to various reasons, including incomplete CDN, failure on test scores, etc. Students have to apply early because of district requirements, and many often fail to complete the requirements for internship by the deadline. For example, Hillsborough County Schools moved the intent-to-intern date even farther, so students have expectations that the CDN will be completed or tests will have been passed. When that doesn't happen, students are denied.

New Business

CDN Revision Committee – Dr. Unal reported the committee held its first meeting last Wednesday and is scheduled to meet again this coming Wednesday. The first meeting had a great deal of discussion. Dr. Unal is meeting with representatives from other colleges of education to learn what each is using as an electronic portfolio and to discuss the level of satisfaction with these systems. The CDN committee will provide a more detailed report at next Assessment Committee meeting. Dr. Butler asked about student involvement with the CDN committee. Dr. Unal explained the committee had discussed conducting a survey to solicit student input but no students serve on the committee.

Old Business

Mathematics/Science Disposition Data – Dr. Butler and Dr. Roy have not been able to schedule a time to evaluate student dispositions but will do so within the next week using the PBA and will submit a report electronically. Dr. Butler said there are approximately 5 students at mid-program.

Action Item: Dr. Butler will submit an electronic report of dispositions for Mathematics/Science candidates.

Incentives to Teachers for Clinical Education Training – Scheduling conflicts have prevented Dr. Brice and Ms. Khattabi from meeting with district coordinators, but they are working to set appointments with each to discuss possible incentives to teachers for participating in the clinical education training.

Dr. Dukes asked for input regarding idea of creating a “waiver pool” for unused waivers donated by cooperating teachers. Dr. Leung said the reading program is encouraging cooperating teachers to use waivers in the reading program. Dr. Dukes said he and Dean Heller are exploring the creation of a pool for teachers to tap. Dr. Braun said the FLDOE requires teachers use all six hours of the waiver, or just use three of the hours and lose the remaining three. Further, Dr. Braun said waivers are tied to individuals. Ms. Khattabi asked about partial waivers provided for ESOL's 60-hour practicum: Can teachers donate to others if not using? Currently, cooperating teachers must participate in five practicums to earn a waiver. Dr. Braun says we can only give waiver for 300 hours of supervision, so it's unlikely the partial waiver could be donated to others. Dr. Butler expressed concern regarding non-coop teachers getting waivers from the pool. He suggests it be monitored. Braun suggested the waiver question go to FACTE...what does it think? Waiver doesn't include tax and student activities charges. Dr. Leung suggested we advertise the benefits of getting waivers for student supervision.

Action Item: Ms. Ogletree will search the FLDOE website for guidelines for the distribution of waivers.

Future Meetings

The date of the next Assessment Committee meeting will be determined via Doodle. Committee members pointed out the dates of Spring Break and the Honda Grand Prix. The meeting was adjourned.