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2018

Administrative Unit Report - Admin and Finance [Effective 2018]

University of South Florida St. Petersburg

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2018-19 Administrative Unit Reports

AUR - Business and Finance

<i>Outcome/Objectives</i>	<i>Means of Assessment</i>	<i>Findings</i>	<i>Use of Findings</i>
<p>Execute New Dining Services Contract - Negotiate new contract with dining service provider in anticipation of new traditional dining hall to open in fall 2020.</p> <p>Outcome/Objective Status: Active Planned Assessment Year: 2018 - 2019</p>	<p>One-Time Activity - Successful execution of new dining services agreement.</p> <p>* Criterion for Success: Executed contract</p> <p>* Person(s) Responsible: David Everingham and Bruce Coble</p> <p>Related Documents: Dining Services</p>	<p>Reporting Period: 2018 - 2019</p> <p>Conclusion: Exceeds Expectations Contract has been executed; terms are beneficial to the university and our students. Service provider making substantial investment in facilities. (04/04/2019)</p> <p>Analysis of Findings: Contract will serve our students well for years to come.</p> <p>Related Documents: Dining Services</p>	<p>Use of Findings: We will ensure that the terms of the agreement are followed and continue to benefit the students by providing quality food and service. Based on continuous evaluation, improvements will be negotiated as needed. (04/04/2019)</p>
<p>Balance Operating Budget - In light of declining enrollment and tuition revenue, Business & Finance will work with all units on campus to reallocate recurring funds within the operating budget to achieve a balanced budget going into FY20.</p> <p>Outcome/Objective Status: Active Planned Assessment Year: 2018 - 2019, 2019 - 2020</p>	<p>Ongoing Activity - Achieve a balance between recurring commitments and recurring revenue.</p> <p>* Criterion for Success: Eliminate reliance on cash reserves to cover temporary imbalance.</p> <p>* Person(s) Responsible: David Everingham</p>	<p>Reporting Period: 2018 - 2019</p> <p>Conclusion: Meets Expectations Target has been met. Budget is balanced going into FY20. (07/12/2019)</p> <p>Analysis of Findings: Maintaining a balanced budget is always a work in progress but the institution is in a solid financial position heading into FY20. This will be assessed again during FY20 and efforts will continue to maintain progress made as changes occur.</p>	<p>Use of Findings: We will ensure that leadership is continually updated on financial position and continue our work to maintain a balanced operating budget during this period of declining enrollment. (07/12/2019)</p>
<p>Reorganize Shared Business Services - Shared Business Services provided from Business & Finance will be reorganized to gain efficiencies in operations and improve service levels.</p> <p>Outcome/Objective Status: Active Planned Assessment Year: 2018 - 2019</p>	<p>One-Time Activity - We will evaluate efficiency by analyzing operational costs and performance in providing business services to multiple units both internal (Human Resources, Campus Computing, Public Safety) and external (Chancellor's Office, External Affairs, Communications & Marketing) to the division of Administrative & Financial Services.</p>	<p>Reporting Period: 2018 - 2019</p> <p>Conclusion: Exceeds Expectations We have eliminated a staff accountant position and consolidated the duties/responsibilities of that position with those of our fiscal/business specialist position creating a senior level fiscal/business analyst position. We also absorbed duties from two additional departments that are now being served. (07/15/2019)</p> <p>Analysis of Findings: We were able to reduce costs by consolidating positions while enhancing the services</p>	<p>Use of Findings: We will use these findings to continue to evaluate operations and maintain the level of performance in these areas next year. (07/15/2019)</p>

<i>Outcome/Objectives</i>	<i>Means of Assessment</i>	<i>Findings</i>	<i>Use of Findings</i>
	<p>* Criterion for Success: Elimination of a staff position and improved performance in providing enhanced services to units.</p> <p>* Person(s) Responsible: David Everingham</p>	<p>provided to the units that rely on us. We were also able to increase the number of units served with the addition of Human Resources, Public Safety (Police Department), and Campus Computing (Information Technology).</p>	

2018-19 Administrative Unit Reports

AUR - Campus Computing

Unit Mission Statement: The Office of Campus Computing at USFSP is responsible for improving the learning and research mission which involves computing, data communications, access control, IT Project Management, Cyber Security and Telecommunications Services. The St. Petersburg Regional Data Center (SPRDAC) and Campus Computing Services (CCS) are part of the Office of Campus Computing and support these functions. The Office of Campus Computing is also involved in the planning and implementation of the information technology necessary to support the evolution of USF as a major research institution, and academic programs that require technology.

<i>Outcome/Objectives</i>	<i>Means of Assessment</i>	<i>Findings</i>	<i>Use of Findings</i>
<p>Campus analog security camera replacement 2018/2019 - The replacement of 70 analog security cameras at USFSP with high resolution, night time capable, power over ethernet digital cameras.</p> <p>Outcome/Objective Status: Completed</p> <p>Planned Assessment Year: 2018 - 2019</p>	<p>One-Time Activity - Funding was secured. The 70 legacy analog security cameras were replaced with high resolution digital cameras._copy</p> <p>* Criterion for Success: All analog cameras and servers have been removed from service. Replacement cameras are in service.</p> <p>* Person(s) Responsible: Rea Burleson, Robert Willis</p>	<p>Reporting Period: 2018 - 2019</p> <p>Conclusion: Exceeds Expectations</p> <p>Reached 100% replacement of all analog security cameras. (04/04/2019)</p> <p>Analysis of Findings: USFSP now has full digital security camera coverage for the campus. The new cameras provides for low light levels and higher resolutions . The new cameras have allowed USFSP PD to apprehend 2 suspects ytd.</p> <p>Related Documents: USFSP Computing Services</p>	<p>Use of Findings: Campus computing will continue to maintain 100% uptime for the cameras and provide regular maintenance to ensure the highest picture quality possible. (04/04/2019)</p>
<p>USFSP classroom and lab computer refresh 2018/2019 - Upgrade 234 classroom and computer lab computers with new hardware and the latest operating system. These computers are used by faculty and students. This will bring the remaining classroom and lab computers up to current hardware standards and running Windows 10.</p> <p>Outcome/Objective Status: Completed</p> <p>Planned Assessment Year: 2018 - 2019</p>	<p>One-Time Activity - Replace 234 classroom and computer lab computers with 234 new computers.</p> <p>* Criterion for Success: Desktop support staff will remove old systems, install, and test all 234 computers to ensure they are fully operational. System admins will verify that adjust user accounts are able to log into the new computers that were renamed in PRW 120. Help Desk will verify that instructional computers connect to classroom AV equipment. System admin will verify that all computer</p>	<p>Reporting Period: 2018 - 2019</p> <p>Conclusion: Exceeds Expectations</p> <p>All 234 classroom and computer lab computers, that were in need of replacement, were replaced. All computers systems were tested and verified operational. (04/04/2019)</p> <p>Analysis of Findings: All classrooms and computer labs managed by Campus Computing are now up-to-date with the latest computer hardware and Windows 10. All classrooms are now ready to accept upcoming AV equipment HD upgrades. Students will have access to the latest technology to complete their coursework. Faculty have access to the last instructional technology that will complement their classroom instruction. Refresh was scheduled during Spring Break 2019. Completed refresh in half the time that was scheduled for the upgrades.</p>	<p>Use of Findings: We met our goal-100% complete. To ensure the continued operation of the equipment we will maintain the security and performance of the systems through regular patching of application and OS software, update BIOS firmware, swap out video cables when AV equipment is upgraded to HD, and perform regular checks on hardware to ensure any issues are resolved quickly. (04/04/2019)</p>

Outcome/Objectives	Means of Assessment	Findings	Use of Findings
	<p>accounts are moved into proper OU and are in assest management system. * Person(s) Responsible: Gevan Peacock</p>		
<p>IT Consolidation Efforts 2018-2020 - Align USFSP classroom single sign on with the USF System classroom sign on Outcome/Objective Status: Active Planned Assessment Year: 2018 - 2019, 2019 - 2020</p>	<p>One-Time Activity - Create trust relationship between USFSP active directory environment to USFs main active directory * Criterion for Success: USF Faculty from USFSP or Tampa can now log into out classroom computers without a separate login and password. * Person(s) Responsible: John Diaz</p>	<p>Reporting Period: 2018 - 2019 Conclusion: Pending With the minimal accounts to test at hand, test was successful. The real test will come Fall 2019 when adjuncts from Tampa teach here in St. Pete (06/27/2019) Analysis of Findings: Preliminary findings are successful.</p>	<p>Use of Findings: Once findings are formally tested in the FALL term, faculty technically from any USF campus will transparently log into any USF classroom computer. (06/27/2019)</p>
<p>Provide %99.999 uptime for campus core network infrastructure 2018/2019 - Current uptime for campus core has been 9 years 39 weeks 2 days as of 6/23/2019 Outcome/Objective Status: Completed Planned Assessment Year: 2018 - 2019</p>	<p>One-Time Activity - Monitoring core networking infrastructure that feeds campus IDFs * Criterion for Success: Log into core 6500 switches in both Davis and FPF. If there were any outages during the year the system will report a more recent uptime. * Person(s) Responsible: Kevin Maronic or Rea Burleson</p>	<p>Reporting Period: 2018 - 2019 Conclusion: Exceeds Expectations Current uptime for campus core has been 9 years 39 weeks 2 days as of 6/23/2019 (06/27/2019) Analysis of Findings: Current uptime for campus core has been 9 years 39 weeks 2 days as of 6/23/2019</p>	<p>Use of Findings: Based on our determination that the USFSP core was purchased in 2004 and has had an uptime of 9 years, the units are in need of replacement. The units will reach end of support shortly and can not support any additional upgrades or the number of high speed connection planned to support a research one institution. (06/27/2019)</p>
<p>Campus Computing Incident Resolution SLA 2018/2019 - Over the past fiscal year (YTD), we have a 96.58% SLA achievement rate. Outcome/Objective Status: Completed Planned Assessment Year: 2018 - 2019</p>	<p>Ongoing Activity - Utilizing Service Now work order reporting system. I was able to create a SLA breach report that gives our SLA breach percentage per month for 2018-2019. Our numbers are actually pretty good since we set long term incidents as pending when we are waiting on a customer to respond or set them to planning for project or</p>	<p>Reporting Period: 2018 - 2019 Conclusion: Meets Expectations Target were met (06/26/2019) Analysis of Findings: 96.58 SLA achievement rate</p>	<p>Use of Findings: Our use of finding gives us a benchmark to improve upon. From July 2018 through June 2019 %96.275 percent of all work orders submitted were completed within the acceptable USF parameters. During our next fiscal year our intentions are to improve this number by 10%. So</p>

<i>Outcome/Objectives</i>	<i>Means of Assessment</i>	<i>Findings</i>	<i>Use of Findings</i>
	<p>other long tasks that don't directly impact customer service.</p> <p>Over the past fiscal year (YTD), we have a 96.58% SLA achievement rate. Our highest month of breaches was January 2019 which is typical for the start of the semester. Below are the SLA definitions set by Tampa IT. You will see that our SLAs run from 4 hours to 7 days based on Impact, Urgency, and Priority.</p> <p>Impact Low - when the issue impacts only one customer Medium- when an entire department, group, or campus is impacted High- when the whole university is impacted Urgency High: Core Business Service (Production Systems Only) – an activity that has a direct financial, brand or security impact on the business organization (e.g. GEMS, myUSF, Gmail, FAST, Canvas, etc.) Medium: Support Service – an activity that directly supports the execution of a core business service (e.g. printing services, file shares, etc.) Low: Non-urgent Service – an activity that does not directly support a core business service and is not time sensitive Priority is calculated by the impact and urgency inputs.</p> <p>image.png</p>		<p>%3.73 percent non achievement rate would be decreased to %3.35.</p> <p>(06/27/2019)</p>

<i>Outcome/Objectives</i>	<i>Means of Assessment</i>	<i>Findings</i>	<i>Use of Findings</i>
	<p>* Criterion for Success: Maintain high level of service level achievement for department.</p> <p>* Person(s) Responsible: Gevan Peacock</p>		

2018-19 Administrative Unit Reports

AUR - Facilities Services

<i>Outcome/Objectives</i>	<i>Means of Assessment</i>	<i>Findings</i>	<i>Use of Findings</i>
<p>Improve First Impressions - Both student success and employee/staff morale are affected by first impressions of those who encounter our campus. Providing an aesthetically pleasing campus, having the spaces in which people work and learn be clean, functional and comfortable, etc.</p> <p>Outcome/Objective Status: Active Planned Assessment Year: 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022</p>	<p>Ongoing Activity - During this first year, we were working on initiatives as directed by leadership; reactive work. Beginning with next year, we will be working on initiatives that will have been developed by staff and administrative leadership through planning sessions.</p> <p>* Criterion for Success: Soliciting feedback from our users has been our criterion initially. A survey to our users will be incorporated into our new work order system next year and that feedback will be used to measure success towards this initiative.</p> <p>* Person(s) Responsible: Jim Waechter, Director</p>	<p>Reporting Period: 2018 - 2019 Conclusion: Meets Expectations This is a work in progress, although significant improvements have been made. (06/22/2019) Analysis of Findings: Still more work to do. This initiative will be limited only by available resources, and we will have to establish satisfactory levels that we wish to maintain.</p> <hr/> <p>Reporting Period: 2018 - 2019 Conclusion: Meets Expectations We have received a significant amount of positive feedback relative to the appearance of our exterior spaces. The same is not true for our interior spaces. This is primarily due to our lack of control of our HVAC systems and their inability to maintain appropriate building temperatures. (04/04/2019) Analysis of Findings: The investment in our building management system this year will allow us to make measurable improvements in the area of space comfort.</p>	<p>Use of Findings: We'll continue to identify opportunities to improve first impressions, but emphasizing that these identifications will be encouraged to be made by front line staff instead of waiting for senior administration to request them. (06/22/2019)</p> <hr/> <p>Use of Findings: Our new HVAC Technician position, along with a soon-to-be-hired Controls Technician, will allow us to make significant improvements on the comfort and quality of our interior spaces. (04/04/2019)</p>
	<p>Ongoing Activity - Increase the expenditure of resources directed towards improving first impressions; landscaping improvements, exterior painting, parking lot improvements, sidewalk and building cleaning.</p> <p>* Criterion for Success: Monitor those expenditures and measure against previous years for work expended in those areas.</p> <p>* Person(s) Responsible: Jim</p>	<p>Reporting Period: 2018 - 2019 Conclusion: Inconclusive Measurement of resources expended is currently underway as part of year-end fiscal analysis. Will be reported after year-end. (06/22/2019) Analysis of Findings: This year's expenditures of resources will be measured against past years and used as a measure for future years as well.</p>	<p>Use of Findings: After analysis of expenditures, we will identify a "leveling off" point at which we want to limit expenditures towards this initiative. (06/22/2019)</p>

Outcome/Objectives	Means of Assessment	Findings	Use of Findings
<p>Change the Culture - Shift the overall culture of the Facilities department from one of reacting to problems and requests to being proactive in order to reduce the number of reactive activities.</p> <p>Outcome/Objective Status: Active</p> <p>Planned Assessment Year: 2018 - 2019, 2019 - 2020, 2020 - 2021, 2021 - 2022</p>	<p>Waechter, Director</p> <p>Ongoing Activity - First: We assess every work request to determine how, as we respond to this request, we can prevent it from happening in the future.</p> <p>* Criterion for Success: Difficult to measure, but Incorporate the appropriate mindset in to the problem-solving process of our technicians: "While we're correcting this issue, what can be done to prevent it in the future?"</p> <p>* Person(s) Responsible: Jim Waechter, Director</p>	<p>Reporting Period: 2018 - 2019</p> <p>Conclusion: Meets Expectations</p> <p>Over the past several months, we meet to discuss various work requests, and as we develop plans to respond, we intentionally discuss a means of delivering a solution that will mitigate follow-up requests of a similar nature. (06/22/2019)</p> <p>Analysis of Findings: Just getting started. The upcoming year should see a significant improvement in this area.</p>	<p>Use of Findings: The new mindset works, but needs to shift from the Director to the Managers and Supervisors. This is a work in progress. (06/22/2019)</p>
	<p>Ongoing Activity - Second: With the implementation the new work order system in FY 2020, we will be able to begin tracking the percentage of work orders that are reactive compared to those that are proactive/preventive.</p> <p>* Criterion for Success: Work towards an increase in the number of proactive/preventive work orders and a reduction in the number of reactive work orders.</p> <p>* Person(s) Responsible: Jim Waechter, Director</p>	<p>Reporting Period: 2018 - 2019</p> <p>Conclusion: Pending</p> <p>This culture shift about how we approach our work will be driven largely by the implementation of the new FAMIS work order system, beginning in July, 2019 (06/22/2019)</p> <p>Analysis of Findings: We'll begin using the new system in July. Positive results should follow shortly thereafter.</p>	<p>Use of Findings: Our entire approach to our work will change for the better with the implementation of the new FAMIS system. Starting, July, 2019 (06/22/2019)</p>

2018-19 Administrative Unit Reports

AUR - Human Resources

Unit Mission Statement: The Office of Human Resources, a part of the Division of Administration, is dedicated to providing excellent service and creating programs to support the vision and mission of USF St. Petersburg.

The HR Team is a committed one, striving to provide an environment that leads to employee satisfaction and commitment to the institution.

<i>Outcome/Objectives</i>	<i>Means of Assessment</i>	<i>Findings</i>	<i>Use of Findings</i>
<p>Diversity training, wellness & retirement information sessions, employee appreciation events - Improved staff and faculty morale. Outcome/Objective Status: Active Planned Assessment Year: 2018 - 2019, 2019 - 2020</p>	<p>Ongoing Activity - Number of outreach sessions held throughout the 2018-19 and 2019-2020 year - compare employee turnover numbers and morale among employees to past years via emailed surveys * Criterion for Success: Increased outreach sessions by 50% with subsequent employee turnover and grievances dropping by a least 5 to 10% * Person(s) Responsible: Denelta Adderley Henry Related Documents: USF - AUR Guidelines 2018-19.pdf</p>	<p>Reporting Period: 2018 - 2019 Conclusion: Exceeds Expectations 2018/2019 HR hosted Benefits & Wellness Fair, Retirement Information Sessions, Holiday Party, Employee Awards & Recognition Ceremony, On-boarding/Benefits Orientation monthly (06/28/2019) Analysis of Findings: The overall response from employees that the events were successful, informative, and engaging. There was increase in participation for the Benefits Fair by USFSP employees , retirement information sessions participation increased. Holiday Party and Employee Awards & Recognition Ceremony was over attended and we required more tables and chairs to meet the demand.</p> <hr/> <p>Reporting Period: 2018 - 2019 Conclusion: Pending This will assessed in 2019/2020 plan year (04/04/2019) Analysis of Findings: N/A</p>	<p>Use of Findings: To increase more employee events to boost more and engagement across campus. Increase the retirement and wellness information sessions for 2019/2020. (06/28/2019)</p> <hr/> <p>Use of Findings: This will assessed in 2019/2020 plan year (04/04/2019)</p>
<p>Supervisory Training - Provide effective supervisory training for those in leadership positions Outcome/Objective Status: Active Planned Assessment Year: 2018 - 2019, 2019 - 2020</p>	<p>Ongoing Activity - Number of participants in the cohort who participated. * Criterion for Success: Goal of Participants 20 * Person(s) Responsible: HR Leadership</p>	<p>Reporting Period: 2018 - 2019 Conclusion: Exceeds Expectations Each session had between 20 - 30 participants (06/20/2019) Analysis of Findings: That high level of participation showed strong interest in the leadership program and a need for continuation of the program at the Director level and extending the leadership training to the Associate/Assistant Director level for 2019/2020 .</p>	<p>Use of Findings: HR would like to continue the supervisory training for Director level. (06/28/2019)</p>

Outcome/Objectives	Means of Assessment	Findings	Use of Findings
	<p>Ongoing Activity - An evaluation was given to participants on a scale of 1 to 5</p> <p>* Criterion for Success: Goal for evaluation rating: 4.00</p> <p>* Person(s) Responsible: Denelta Adderley-Henry</p>	<p>Reporting Period: 2018 - 2019</p> <p>Conclusion: Exceeds Expectations</p> <p>Workshop #1: Leading with Self-Discovery and Trust, 10/18/2018</p> <p>Workshop #2: Leadership through Personal Vision and Emotional Intelligence, 1/14/2019</p> <p>Workshop #3: Practicing Balance and Renewal, 1/15/2019</p> <p>Workshop #4: Leading and Coaching to Ignite & Engage People, 3/15/2019</p> <p>Overall Rating from Participants for all 4 Workshops (1-5 Scale, 5 is the best), "Overall, I found the sessions to be very valuable": 4.5</p> <p>Rating Workshop #1: 4.1 (Noteworthy: this workshop was cut short (rushed a bit) due to consolidation meeting so some material was covered in session #2)</p> <p>Rating Workshop #2: 4.6</p> <p>Rating Workshop #3: 4.6</p> <p>Rating Workshop #4: 4.7</p> <p>Sample of responses from participants:</p> <p>"This had a huge amount of takeaways. I found it most valuable and hope to incorporate so much into my leadership"</p> <p>"Great Examples that I can use on the job"</p> <p>"So grateful for this opportunity. Thank you"</p> <p>"Thank you for attainable tools"</p> <p>"Great sessions, thanks for providing this"</p> <p>"Relatable. Liked the practical applications"</p> <p>"Anxious to learn more and practice"</p> <p>(06/28/2019)</p> <p>Analysis of Findings: The participants were highly engaged in both the discussions and interactive exercises. They took the pre-work prior to each session and homework after the sessions seriously, which set the foundation for deeper discussions on the topics. The participants feedback reflects that they were eager to apply and practice the concepts to make positive change to their leadership. The participants after the conclusion of the leadership training continue to meet to discuss topic and best practices in leading a</p>	<p>Use of Findings: We will continue to offer professional in leadership for the Directors that participated in previous co-hort. We would like to offer leadership development training to Associate/Assistant Directors in future (06/28/2019)</p>

Outcome/Objectives	Means of Assessment	Findings	Use of Findings
		<p>successful team.</p> <p>For each of the four sessions, the rating scores exceeded the goal of 4.0</p>	
<p>Recruitment & Selection Hiring Process - To increase efficiency in recruitment and hiring and to ensure consistency and compliance in the recruitment and selection process</p> <p>Outcome/Objective Status: Active</p> <p>Planned Assessment Year: 2018 - 2019, 2019 - 2020</p>	<p>Ongoing Activity - Number of participants in recruitment and hiring training sessions.</p> <p>* Criterion for Success: 85 to 100% overall compliance to the new recruitment and hiring process implemented 07/01/2019</p> <p>* Person(s) Responsible: Denelta Adderley-Henry</p>	<p>Reporting Period: 2018 - 2019</p> <p>Conclusion: Pending</p> <p>This is a 2019/2020 goal. Steps will be taken to track recruitment and hiring training for the upcoming year. (06/28/2019)</p> <p>Analysis of Findings: NA</p>	<p>Use of Findings: This is a 2019/2020 goal steps will be taken to track recruitment and hiring training for the upcoming year. (06/28/2019)</p>
	<p>One-Time Activity - Establish HR Work group throughout the USF System to develop Recruitment & Hiring guidelines and procedures to ensure compliance.</p> <p>* Criterion for Success: By June we want to have these guidelines and procedures developed for implementation in 2019/2020</p> <p>* Person(s) Responsible: USF Sytem HR, General Counsel and Audit & Compliance with support of USFSP HR Staff</p>	<p>Reporting Period: 2018 - 2019</p> <p>Conclusion: Meets Expectations</p> <p>USFSP HR Staff contributed to the establishment of the new recruitment and hiring guidelines and procedures. These procedures will go live in July 2019 (06/28/2019)</p> <p>Analysis of Findings: The process will streamline the hiring process in a more efficient way and will meet or exceeds the compliance recruitment and hiring standards. USF System was under an OFFCP audit and a result major needed to be made in order for the institution to be in compliance and avoid major fines.</p>	<p>Use of Findings: The next steps will be to implement the new policy, guidelines and procedures in 2019/2020. It is very important that these new recruitment and hiring changes is communicated to USFSP community responsible for recruitment and hiring to ensure compliance. (06/28/2019)</p>

2018-19 Administrative Unit Reports

AUR - Police Services

Division Mission Statement: To provide police services.

Unit Mission Statement: To facilitate a safe environment conducive to learning, working and personal growth through the interaction of campus and community partnerships.

<i>Outcome/Objectives</i>	<i>Means of Assessment</i>	<i>Findings</i>	<i>Use of Findings</i>
<p>Annual Bike Thefts - Maintain an annual rate of bike thefts below 12.</p> <p>Outcome/Objective Status: Active</p> <p>Planned Assessment Year: 2018 - 2019, 2019 - 2020</p>	<p>One-Time Activity - Count number of bike thefts</p> <p>* Criterion for Success: less than 12 bike thefts per year</p> <p>* Person(s) Responsible: Fred Wassmer</p> <p>Related Documents: UCR Verification Packet - Univ of South Florida PD - St Pete Campus 2018... (6).pdf</p>	<p>Reporting Period: 2018 - 2019</p> <p>Conclusion: Exceeds Expectations</p> <p>There were 8 bike thefts on campus (04/04/2019)</p> <p>Analysis of Findings: reduced bike thefts for year</p> <p>Related Documents: UCR Verification Packet - Univ of South Florida PD - St Pete Campus 2018... (6).pdf</p>	<p>Use of Findings: Continue management of project (04/04/2019)</p>
<p>Total Crime Index - We will maintain an Annual Total Crime Index below 35 for calendar year.</p> <p>Outcome/Objective Status: Active</p> <p>Planned Assessment Year: 2018 - 2019, 2019 - 2020</p>	<p>One-Time Activity - Florida Department of Law Enforcement (FDLE) Annual Uniform Crime Report (UCR).</p> <p>* Criterion for Success: 35</p> <p>* Person(s) Responsible: Fred Wassmer</p> <p>Related Documents: UCR Verification Packet - Univ of South Florida PD - St Pete Campus 2018... (6).pdf</p>	<p>Reporting Period: 2018 - 2019</p> <p>Conclusion: Exceeds Expectations</p> <p>There were 28 crimes for 2018 (05/17/2019)</p> <p>Analysis of Findings: Successfully achieved objective</p> <p>Related Documents: UCR Verification Packet - Univ of South Florida PD - St Pete Campus 2018... (6).pdf</p>	<p>Use of Findings: Continue strategies (05/17/2019)</p>
<p>Annual Crime Investigation Clearance Rate - Maintain an annual crime investigation clearance rate above 20% per year.</p> <p>Outcome/Objective Status: Active</p> <p>Planned Assessment Year: 2018 -</p>	<p>One-Time Activity - Uniform Crime Report (UCR) as provided by the Florida Department of Law Enforcement (FDLE) each year.</p> <p>* Criterion for Success: Maintaining a percentage rate above 20%</p>	<p>Reporting Period: 2018 - 2019</p> <p>Conclusion: Exceeds Expectations</p> <p>Achieved a 28% clearance rate for 2018 (05/17/2019)</p> <p>Analysis of Findings: Successfully concluded 28% of criminal investigations</p> <p>Related Documents:</p>	<p>Use of Findings: Continue strategies (05/17/2019)</p>

Outcome/Objectives	Means of Assessment	Findings	Use of Findings
2019, 2019 - 2020	<p>* Person(s) Responsible: Fred Wassmer</p> <p>Related Documents: UCR Verification Packet - Univ of South Florida PD - St Pete Campus 2018... (6).pdf</p>	<p>UCR Verification Packet - Univ of South Florida PD - St Pete Campus 2018... (6).pdf</p>	
<p>Annual Compliance to Accreditation Standards of Proof - To maintain a 100% compliance rate for provision of standards of proof for Commission of Florida Law Enforcement Accreditation (CFA)</p> <p>Outcome/Objective Status: Active</p> <p>Planned Assessment Year: 2018 - 2019, 2019 - 2020</p>	<p>One-Time Activity - Reporting from Accreditation Manager</p> <p>* Criterion for Success: Submission of 100% of required accreditation proofs for annual standards</p> <p>* Person(s) Responsible: Erika Hasson</p> <p>Related Documents: USF St. Petersburg PD Nov 2018 Final Report (2).pdf</p>	<p>Reporting Period: 2018 - 2019</p> <p>Conclusion: Exceeds Expectations</p> <p>Successfully achieved Police Accreditation (05/17/2019)</p> <p>Analysis of Findings: Continue strategies</p> <p>Related Documents: USF St. Petersburg PD Nov 2018 Final Report (2).pdf</p>	<p>Use of Findings: Continue to support existing strategies (05/17/2019)</p>