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College of Business Council Meeting : 2005 : 03 : 03

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**UNIVERSITY OF SOUTH FLORIDA ST. PETERSBURG
COLLEGE OF BUSINESS**

College of Business Council

March 3, 2005 10:00 am

Present: Tom Carter, Jerry Lander, Mike Luckett, Gary Patterson, Jim Spence, Marc Street, Alison Watkins

Guests: Mark Wilson

1. Minutes

The minutes of our October 28, 2004 meeting were approved.

2. Shredder

It's been suggested that the COB get a paper shredder for disposing of, for example, old exams. Mark Wilson suggested that a "burn bag" might be a better idea; these are more secure garbage bags. Mark will look into the availability of burn bags and one question of law regarding shredders while Mike Luckett looks into prices for shredders.

3. Grade Point Averages and Student Evaluations

It would be useful, especially for adjuncts and new faculty, to have course GPAs available. A motion was passed to require professors to turn in GPAs every semester along with grades for each class to Gert. She is asked to compile those and make them available to faculty along with student evaluations.

4. Annual Reviews

Jim Spence is the chair of the subcommittee dealing with faculty annual reviews. The other tenured committee members make up the rest of the subcommittee.