

5-17-2012

College of Education Internship Committee Meeting : 2012 : 05 : 17

University of South Florida St. Petersburg. College of Education. Internship Committee.

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Internship Committee Meeting Minutes

I. Call to order

Internship Committee Meeting called to order at **10:00am** on **5/17/12** by Dr. Bonnie Braun

II. Roll call

Present: Dr. Bonnie Braun, Dr. Deanna Bullard, Ms. Rebecca Ogletree, Dr. Zafer Unal, Ms. Angelica Foley, Dr. Lyman Dukes, and Dr. Deanna Michael.

III. Open issues

- a) Look over Fall 2012 Final Interns and CDN, are they on track for graduation.
 - Most final interns are doing well.
- b) Summer evaluations: Dr. Michael suggests we do evaluation during Summer 2012 the first week of August when faculty return. Only for the evaluation of students whom are graduating in Summer 2012. There are eight students whom were denied graduation during Spring 2012 that are probably being rolled over for Summer 2012 graduation.
- c) Discussion on Graduate Students Graduation. Some are waiting on completion of CDN/TWS. It is difficult when students have their own classroom, they at times do not have time to submit.
- d) Final Internship Fall 2012:
 - Missing items letter and Letters of Denial (deadline next Friday , May 18), add in letters to bring hard copy of test scores to internship offices. Also, add if students know they are not going to complete requirements to inform Dr. Braun by June 1st so she can let districts know.
 - Lots of students struggling with Elem Ed Subject Test Prep. Committee expresses concern. Student can prepare from fifth grade textbook, it's all content knowledge. Dr. Braun states she knows private tutors. Prep- Course offered by St. Leo University. In addition, before the students take the subject ESE Exam, students should take EDG 4909 with Unal.
 - August 1, 2012 is deadline for Intern Office to receive passing scores on FCTE from applicants.
 - Check grades/GPA for Summer 2012. If any failed coursework, this will push Fall 2012 intern back.
 - Final letter to all interns, 1st week of August.
- e) Other Matters Discussed
 - Fingerprints Pasco-3 years, Hillsborough and Hernando-1 year.
 - Incident Report: Changes and edits to College Council, Curriculum Programs and Dean.
 - Unal states that out of 86 students, only 15 failed the CDN. This is better than last year, the matrix has helped.

IV. Adjournment

Dr. Bonnie Braun adjourned the meeting at **12:00 pm**.

Minutes submitted by: Angelica Foley