

10-16-2017

## Joint Council on Academic and Student Affairs Meeting : 2017 : 10 : 16 : Minutes

University of South Florida St. Petersburg. Office of the Regional Vice Chancellor for Academic Affairs.

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### Recommended Citation

University of South Florida St. Petersburg. Office of the Regional Vice Chancellor for Academic Affairs., "Joint Council on Academic and Student Affairs Meeting : 2017 : 10 : 16 : Minutes" (2017). *Council on Academic and Student Affairs*. 18.  
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**Joint Council of Academic and Student Affairs**  
**Tuesday, October 16, 2017**  
**10:00-11:00AM – DAV 130**  
**MINUTES**

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- I. Welcome and overview of purpose of the Council – Martin Tadlock, RVCAA
  - Cross-divisional understanding of roles and functions of AA/SA units.
    - What we do and how we interact with each other.
  - Development of initiatives/recommendations that improve our ability to better serve students.
    - One initiative developed from last fiscal year’s series of meetings: Community Response Team. Martin said he hoped that the continuation of this series would elicit new initiatives and recommendations.
  - Improve communication lines across SA/AA divisions.
  
- II. Annual Report and Strategic Plan – Patti Helton, RVCSA

Patti introduced two booklets: Student Affairs Strategic Plan and Student Affairs Annual Report. She briefly spoke about their contents and all the hard work and effort put forth by the SA staff. It clearly explains what Student Affairs is all about and the activities conducted to support students, faculty and administration. Copies were distributed.
  
- III. Presentations:
  - Student Activities/Leadership – Jessica Stovall, Activities and Programs Director, introduced students Kevin Patrick and Shayla Fajardo, who gave a very detailed presentation and explanation of all the activities available to students (PowerPoint presentation attached.)
  
  - Campus Computing – Jeff Reisberg, IT Director, talked about the evolution of the IT department at USFSP and how it currently supports its infrastructure. He brought to light many tasks and responsibilities IT has in order to keep the campus running smoothly and seamlessly. His staff is committed to respond expeditiously to every call and ticket placed through the Help Desk, be it for a down computer, a telephone not working, a door not opening, getting the best advice on the purchase of electronic devices, etc. (Presentation attached.)

Questions were answered after each presentation.

- IV. MAP Update – Martin shared that Michelle Madden and Caryn Nesmith were making sure this document is up to date at any given time and commended them for their work.
- V. Discussion and next steps – With the many unforeseen circumstances, from a hurricane to a change in leadership, the main focus is on the students, their well-being, their uninterrupted studies, and the feeling that they are safe here.
  - Donna Knudsen, Graduate Studies Director, announced that the Office of Graduate Studies is having an Open House on Saturday, October 28 from 9:00 – 11:00AM. The website has all the information about this event.
  - Wendy Baker, Global Initiatives Director, announced that November is International Education Month. Several events will take place on campus such as
    - Employer Meet and Greet (in collaboration with Career Center)
    - Understanding the Diversity of Chinese Cultures
    - Faculty Research Presentation by Visiting Scholar Dr. Quyet Nguyen
    - Study Abroad Colloquium
    - Rule of Law and Civil Society: My Fulbright in Macedonia by Dr. Judithanne Scourfield McLauchlan
    - University of Udine Student Exchange Presentation
  - Cecil Howard, Chief, Diversity & Inclusion reminded the audience that his office in collaboration with the Nelson Poynter Memorial Library Diversity Committee is having an Open Forum on The First Amendment, Campus Protests and Free Speech, presentation given by Dr. Peter Lake, Professor of Law of Stetson University College of Law. This will take place on October 18, 2017 at LPH auditorium.
  - Andrew Konapelsky, Assistant Director and Commencement Coordinator of the Office of the Registrar, reminded that the fall commencement ceremonies would be on Sunday, December 10 at 1:00 and 5:00PM at The Mahaffey Theater. Martin announced that for the first time, USFSP will have a summer ceremony on Friday, August 3, 2018, at The Mahaffey Theater. This is good news.
  - Kaya van Beynen, faculty, Poynter Library, said that St. Petersburg Science Festival and Marine Quest would take place on Saturday, October 21, 2017 from 10:00AM – 4:00PM. This is a fun event traditionally enjoyed by families throughout the region and is free and open to the public.

- On one last note, Patti announced that there would be two town hall meetings, one for faculty and one for staff, to discuss Athletics. More details will follow at a later date.
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Meeting convened at 11:10AM.

Next meeting:           Monday, November 13, 2017  
                                  DAV 130  
                                  10:00 – 11:00 am

Presentations:

- Student Disability Services
- Registrar's Office