

LIBRARIANS MEETING

December 13, 1993, 2 p.m.

Library Conference Room

1. Tina Neville was appointed chair of the next Librarians meeting, which will take place on January 18.

2. Mary reviewed the list of Library priorities. They included:

- New staff for new building
- Appointment changes -- Mary has followed up on Signe, David and Barbara
- Equipment -- need review of requests as planning progresses
- Director position title
- Search for Director
- LIS funding -- must be requested each semester
- Building planning
- Distance Center space -- Equipment order OK
- Cable pulling for terminals -- Signe in charge; Mary will give her memo to Ron
- Nursing Program -- negotiate borrowing privileges
- Library security -- go over security equipment with Campus Police
- Travel -- Jerry going to ALA Midwinter with funds primarily from Dean's faculty travel allotment. Mary suggests that we ask SAPL to fund ALA Summer Meeting travel again.

3. It was suggested that there be a review of the door count, reference stats and other relevant information on holidays past so as to justify keeping open on those days.

4. Kathy reported on community collections in reference to the nursing program, which may soon be reinstated. She found SPJC's Medical Library, at 66th St. & Park Blvd, to be both large and good, and the cost of a guest card is \$15.00. She recommends a joint use program with JC. Mary says she has passed on this information to the Dean, who would be the person to set up such an arrangement. Kathy said to keep an eye on the Directors meetings re nursing.

5. Kathy read the list of members on the Search Committee for Director of Libraries.

Deb said the CDRM policy should mention that the St. Pete Times is available to public, subject to student priority. Kathy suggested that there be a sign acknowledging that the Times has made this service possible.

Mary spoke of the theft of \$63.00 from Circulation sometime between 10 and midnight last Friday. She announced that two safes have been ordered. A discussion of the

location of the downstairs safe followed. Mary has told Ron Bugg that nobody should be in the library after hours, including Library staff. She suggested asking Bob Siwik to the January meeting to discuss further protective measures.

Mary said the Library Development Report should be arriving fairly soon. The delay has been due to the illness of Linda L'Hote.

NEXT MEETING WILL BE TUESDAY, JANUARY 18, 1993 @ 2 PM

Please present additional agenda items any time between now and then.