

8-7-2017

## Council on Academic Affairs Meeting : 2017 : 08 : 07 : Minutes

University of South Florida St. Petersburg. Office of the Regional Vice Chancellor for Academic Affairs.

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## **Academic Affairs Council Meeting Minutes**

August 7, 2017

10:00 am – 11:00 pm

BAY 205

Meeting Minutes

### In Attendance:

Martin Tadlock, Caryn Nesmith, Shari Schwartz, Bill Heller, Lauren Friedman, Wendy Baker, John Johnson, Cindy Collins, Michelle Madden, Tammy Goldberg, Veronica matthews, Donna Knudsen, Kathleen Gibson-Dee, Jeff Reisburg, Heba Eltall (for Judithanne Scourfield McLauchlan)

Absent: Judithanne Scourfield McLauchlan, Cynthia Edwards

### Welcome

### Archivum/Civitas and college schedule updates:

Archivum pilot populations broken into subgroups. They are looking into 3 entities to bring forward:

1. 2017 FTIC cohort
2. 2016 FTIC cohort
3. 2012 graduation cohort.

A proposal will be going to Martin August 10 from Jamie.

Going to Tampa meeting on Aug 11 to see how they're running their reports.

Michelle- Weave- Not up to their spec with security features . We decided to go with TracDat, Nuventive. It has been expedited so that we could make the purchase.

We begin with assessments of every program, unit assessments, aligning everything to mission and strategic plan, budgeting items.

Jeff-New phone system- 1400 phones installed on campus, new firewall, we have a backup to the 10gb. Putting new storage in the fall to the p and q drive.

Upgrading wireless for when the students arrive.

Budget update - The initial budget allocations were made with no recurring funds, things have changed a little. Legislative passed special funds for business and health, and to hire outstanding faculty. We have STEM funding in the budget for physical facilities, labs and faculty. We will be using non-recurring funds for Davis Hall renovation, new roofs on building, classroom upgrades, etc.. Any computers, printers, older than 5 years old will be replaced. Student workers- we are doubling funds for this. We also have the opportunity for veteran work study as an option. See Milton at veteran's office.

Library will receive funding to extend hours and for some additional remodelling in library.

PBF and SEM-Retention and completion

Reconfiguration of SEM

Archivum action team -Jamie Bennett

Data action-Shari Schwartz

Student Experience team- Carolina Nutt and Dwayne Isaacs

SEM will be on the calendar every Monday at 8:30am. Student success is primary.

Performance based metrics- so far, our APR rate is 75% and the goal was 73%

6 year grad rate. When a student transfers to tampa and graduates there, the students counts in the system metric, the USF system swirl. We don't get credit at USFSP, but it goes to the USF system metric.

Diversity and Inclusion-Give Cecil feedback

Handshake- New software will help students with career searches

Presentations at conferences- Need to not only attend conference, but do a presentation at a conference so our university is in front of others to show the quality of our institution.

Commencement in summer- We may try to have our own summer commencement at St Petersburg next year.

Majors with high transfers and DWF rates- We have a higher failure rate some courses and need to look at why.

UPD-University Police Department has a van that USFSP Faculty can use. No charge, you can just check it out.

Adjourned 11:03am

Next Academic Affairs Council meeting: August 28, 2017