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## College of Education Curriculum and Program Committee Meeting : 2005 : 03 : 08

University of South Florida St. Petersburg. College of Education. Curriculum and Program Committee.

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**Curriculum and Program Committee  
College of Education  
March 8, 2005**

**Education Conference Room, 12 pm.**

Present: Steve Ritch, Cynthia Leung, Andy Reeves, ,  
Marilyn Bartlett,  
Ex Officio: Lynette Fields, Justine Schultz  
Members Absent: Bonnie Braun, Judy Wilkerson, Jennifer Khattabi, Joyce Nutta  
Guest: Lyman

- I. Minutes: The minutes of the November 19<sup>th</sup>, 2004 meeting were approved. Motion by Andy Reeves, seconded by Cynthia Leung. Carried unanimously. Minutes of the February 16, 2005 meeting were approved. Moved by Cynthia Leung, seconded by Andy Reeves. Carried unanimously.
- II. Timelines: The action items will be presented early in our meetings that the discussion items will be presented thereafter. Steve spoke with Deanna regarding time lines. We were informed that any items need to be submitted two months prior. CC meets the second monday<sup>th</sup> of the month; Grad Council meets the 15<sup>th</sup> and needs the material 10 days prior. Thus we need 2 months.

Graduate and undergraduate Councils thatn have to be considered in the matter of timing.

Motion: When scheduling meeting for the upcoming year that an overall calendar be considered to expedite the review and approval process so that proposal are not sitting. Marilyn moved and Cynthia seconded . Unanimously approved.

Lynette will inform the faculty that in order to get into the Catalogue for 2006-2007 we must have proposals as soon as possible.

- II. Lyman, serving as a substitute for Terry Rose.  
Special Education is proposing a Non-substantive change in the MAT program.

**Proposal:** The Special Education faculty would like to add a EEX 6943 Practicum in Exceptional Student Education. This would be taken during the second semester (fall term).

**Rationale:** The candidates need more mentoring support at this point in their preparation. The informal mentor that currently takes place in Pinellas Schools is inadequate. The Alternatively trained teachers are usually given the most difficult classes to teach.

**Request:** To approve the addition of EEX 6943 as a 1 credit requirement.

**Action:** Unanimously approved.

*Prima Facie* the committee believes that this is the type of change that needs to be made for the better of the program. In addition it doesn't appear to be a substantive change. Because Steve Micklo was at the meeting where this was discussed as a non-substantive change and does not involve a DOE change request, we approve it to proceed to the College Council. Steve will submit the request.

Lynette and Marilyn will create a new form and give it to Bonnie. Bonnie needs to transfer the information to the proper form.

It must be ready for Monday, March 13<sup>th</sup>, for College Council March 21<sup>st</sup>.

- III. Elementary Education MA Science and Mathematics:  
Andy presented the proposal for changes in the Med with a Mathematics/Science Emphasis.

Proposal: Andy will send me

Rationale:

Request:

Action:

The committee is willing to approve the program. The motion to approve pending receipt of the syllabus for Trends in Science Education from Chen and the DOE transmittal form for Current trends and Assessment from Judy. Moved by Cynthia, seconded by Marilyn. Unanimously agreed.

Technical: Andy will prepare a digital copy and one hard copy for Steve to sign and move forward. It must be ready by Monday, March 13<sup>th</sup> for College Council meeting in April.

- IV. IMC Issue: Tabled until April

- V. College Council report Cynthia  
No report because College Council did not meet in February.

- VII. We will hold a special meeting of the Curriculum Committee on April 4<sup>th</sup>. Any proposals are due to Steve by March 28<sup>th</sup>.

- VI. Marilyn moved to adjourn, Andy seconded. Unanimously approved.

Nov 1 deadline for catalogue changes.

Steve: Make sure the DOE form is on our web site