USFSP Faculty Awards Committee  
Meeting: November 1, 2012  
Present: Todd shank, Alejandro Brice, Christina Salnaitis, Deb Henry

Creating rubrics: USFSP Chancellor’s awards

The new schedule is posted on the USFSP web site and committee members are encouraged to inform colleagues of its availability. [http://www1.usfsp.edu/academics/faculty_resources/faculty_awards.htm](http://www1.usfsp.edu/academics/faculty_resources/faculty_awards.htm)

To get the discussion started, Todd shared a couple of examples of rubrics for teaching awards that he discovered. The examples included a descriptive list of criteria and a short, bullet-point format. Some of the criteria were then discussed including syllabi, student-perception evaluations, teaching philosophy and the implementation of that philosophy in the classroom, e.g. assessments, behavior, etc. The committee believes the detailed format, (ex. Millikin University) would be more helpful to reviewers than a short form (bullet points). Alejandro suggested that a scale be assigned to add a numerical / quantitative measure to the evaluation process. The members agreed that this could be very helpful in situations where evaluations were close.

Deb requested that a new title for the “non-teaching” faculty award be considered. This award is open to faculty for whom teaching is not a major responsibility in their position description. The new suggested title, “Academic Services Faculty Award,” is both positive and descriptive of the eligible faculty. The Awards Committee liked the suggestion and will forward the new name to the Faculty Senate for approval.

Christina suggested that we perform more research to find other examples of criteria for all the awards. The members divided the work and will report findings to the group at the next meeting. Christina offered to create a Dropbox folder for members to share information.

- Academic Services – Deb
- Service – Todd
- Teaching (both tenure and clinical teaching awards) – Christina & Alex

The committee will also start to look at the language on the application forms.

Next meeting: Thursday, November 29, 2012

Respectfully submitted,

Deb Henry