USFSP Awards Council
Meeting: October 18, 2012 DAV 100
Present: Susan Allen, Todd Shank, Deb Henry
Regrets: Alejandro Brice, Christina Salnaitis

New Business:
Susan Allen reviewed the activities the Council will be responsible for this academic year.

Chancellor’s Excellence Awards
The schedule for the Excellence Awards has been modified to match the Tampa campus schedule in order to make the process easier for applicants who may apply for both USFSP and USF System awards. The USFSP Faculty Senate approved the new schedule which will be posted to the web. Susan provided members with a draft of the schedule. As the awards will be based on the academic year rather than the calendar year, there will be some overlap with last year.

The Council is responsible for evaluating applications for the following awards: USFSP Teaching Award, USFSP Service Award, and the USFSP Non-teaching Award. The Council has been asked to review the current language of each award application and suggest rubrics to assist in the evaluation process. Although the Council does not judge the pool of applicants for the Clinical Faculty Teaching Award, the Council has been asked to review the language of that award as well.

Action: Council members may start researching guidelines and criteria to help in defining rubrics.

Undergraduate Scholars Award
The Tampa campus offers the Undergraduate Scholars Award and there is interest at USFSP to consider the same. The Council has been charged with exploring this idea and providing suggestions about implementing such an award.

Council leadership
Todd Shank volunteered to chair the Council. Deb Henry offered to be scribe. Deb volunteered to create and distribute a Doodle poll to determine some common days and times the Council could meet.

Meeting adjourned around 10:28 am.

Respectfully submitted:
Deborah Henry