



## **College of Education Faculty Meeting Minutes**

**9:00 a.m. – 4:00 p.m.**

**August 17, 2010**

Members Present: Jan Blake, Bonnie Braun, Malcolm Butler, Lyman Dukes, Guda Gayle-Evans, Juanita Fountain, Vivian Fueyo, Bill Heller, Olivia Hodges, Jennefer Khattabi, Cynthia Leung, Deanna Michael, Rebecca Rhoden Ogletree, Terry Rose, George Roy, Kim Stoddard, Zafer Unal, Charlie Vanover, Stephanie Weber

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### **Welcome and Agenda**

The meeting was opened by Dr. Cynthia Leung and the meeting agenda was approved.

### **Review of Candidates' Spring 2010 Teacher Work Samples**

Dr. Leung introduced Dr. Bonnie Braun who led the faculty through a discussion of rubric language for the Teacher Work Samples. After gathering input from the faculty, Dr. Braun then shared candidates' Spring 2010 Teacher Work Samples. Faculty members worked individually and in small groups to review the samples using the existing scoring guide.

### **Elections for College Council, Faculty Senate and Tenure and Promotion**

Dr. Leung led a discussion regarding the upcoming election of faculty representatives to various councils and university committees. Faculty suggested candidates for the open positions.

**ACTION ITEM:** Dr. Unal, interim Chair of College Council, will oversee the election process.

### **Course Scheduling and Staffing for Spring 2011**

Dr. Deanna Michael distributed matrices of all courses offered from Spring 2010 for the faculty to review and advise on course offerings for Spring 2011.

**ACTION ITEM:** Faculty will review the course offerings from Spring 2010 and provide confirmation and/or changes to Dr. Michael.

### **Student Focus Groups**

Dean Fueyo requested input from faculty members regarding student focus groups, electronic surveys, and other means of gathering feedback from candidates and graduates. The accrediting agencies and Florida Department of Education require the college to gather perceptions and satisfaction levels from graduates and employers. The FLDOE distributes surveys, but to date, the department is unable to separate USFSP graduate surveys from those of USF Tampa. Currently, USFSP representatives meet with the Office of Professional Development for Pinellas County to identify the location of

graduates. However, this doesn't allow for graduates employed in other school districts or states.

The discussion moved to how the college might increase the response rate from those candidates it can locate. Suggestions included offering incentives, updating e-mail addresses, distributing surveys during Pinellas County's teacher orientation, and using Facebook.

**ACTION ITEM:** The dean will create guidelines for graduate focus groups and asked faculty to submit questions prior to September 1.

### **Review of Sample Annotations and Rubrics in the Assessment System (CDN)**

The faculty worked in small groups to review the sample annotations from the CDN. Each group was asked to review the annotations and provide feedback as to the quality and usefulness of each, asking if each would reach the fulfilled level on the existing rubrics.

After reviewing the annotations, the faculty then examined the rubrics for each of the accomplished practices. The question arose if this should wait until after the FLDOE completed revising the list of accomplished practices. The dean explained the revision was ongoing, and Florida's deans had voiced concerns regarding the DOE's elimination of ethics, diversity, and continuous improvement from the list of FEAPs. Since the revision is ongoing, the faculty worked in small groups to review the rubrics based on the current list of accomplished practices and provided recommendations to improve the rubrics.

### **B.S. in Education: Course Review and Revision, Continued from Spring 2010**

Faculty groups reconvened to review their ongoing work to revise and develop syllabi to determine that course assignments aligned with: ESE and ESOL learning outcomes and accomplished practices. Faculty were to submit revised syllabi to Dr. Michael.

**ACTION ITEM** – Faculty will submit revised syllabi to Dr. Michael.

### **Announcements**

The dean reminded everyone of the following:

- University faculty meeting, Friday, 11:00, and luncheon to follow
- Luncheon at the Dean's house, August 29. Please RSVP.
- Freshmen Convocations, August 22, 2:00 p.m.
- Graduate Library Orientation, September 9, 2010

**Next Faculty Meeting:** October 22, 2010, 10:00 a.m. – 12:00 p.m.