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from: Margaret Sullivan <msullivan@mail.usf.edu>
to: Margaret Sullivan <msullivan@mail.usf.edu>

date: Mon, Dec 6, 2010 at 3:52 PM

subject: Additional Floating Holidays for USF System Employees

Dear Colleagues,

I am pleased to inform you that we will close the University for non-essential operations on December 27, 28 and 29, 2010. This provides us with the unique opportunity to reward our employees who have performed remarkably with moving our institution forward during these challenging times with additional floating holidays. It also aids in our effort to maximize efficiencies

For USF employees, this will be paid leave -- we are increasing the number of paid "floating holidays" to cover those days. This decision applies to this year only -- this is a one-time decision for 2010 only.

Because we are a vibrant research university, there are some essential areas that must remain open. Those essential operational areas will work directly with their respective vice presidents. All USF Health clinical are operations will remain open.

Together, we truly are UNSTOPPABLE. Thank you for your hard work throughout the year and my best wishes to all of you for a happy and safe holiday season.