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Library Staff Meeting : 2003 : 09 : 09

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STAFF MEETING
Tuesday, September 9, 2003
Library Conference Room

Announcements from Kathy: Kathy introduced four new members to our staff:

Stephan Forseth, who is working in the Media Center as AV Specialist, has returned to the Library, having worked for us several years ago.

Chris Heinrich comes to us from the former USF Bookstore, and is working in Tech Services as Sr. Clerk.

Rebecca Jones is our new Sr. LTA at Circulation. Rebecca's husband, Brett, was one of the faculty temporarily located in the Library recently.

Kaya Townsend is working in Reference with Tina and assisting with many associated projects.

A Benefits Fair will be held on Oct. 1, featuring agency representatives from various companies to assist with questions concerning employee benefits. Open Enrollment for next calendar year is Sept. 29 through Oct. 24.

Kathy has been informed that library fines will not be available to the libraries as hoped but will go to the university instead.

Campus enrollment is up more than 10%, and most of them are fulltime students.

Kathy asked that the librarians remain after the video presentation, for a meeting.

Other announcements: Berrie said he will postpone working on the Lab re-do until after he returns from leave.

Video presentation on ID cards: The meeting adjourned for **David's** informative video on the complexities and mysteries of the ID card system. It detailed how data is received into the system and how often various types of information are updated. The creating of ID cards is complicated by the many different categories of recipients (approximately 80!). Media staff must rely on official documentation and/or extensive questioning to verify status.

USF/SPC ID cards are scheduled to expire on Dec. 12, 2003, since SPC offices will probably be moving in October to the Florida Int'l Museum site. However, a possibility exists that use of USFSP facilities may extend into the spring semester.

Kathy will look into modifying Library policy to exclude the creation of ID cards to anyone under the age of 14.