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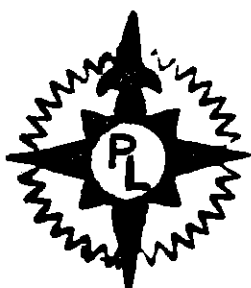


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Poynter Times

POYNTER LIBRARY, USF-ST. PETERSBURG V. 1, No. 1 Oct. 1983

EDITOR'S NOTE

Something new has been added to the Poynter Library this year, namely, this newsletter. Its purpose is to keep the campus community informed about library policies, procedures, new acquisitions, and other matters of library interest.

We hope that you will find this newsletter informative and helpful. Any questions, comments, or suggestions will be gladly received. Send or phone them to Wayne Johnston, extension 123 or Helen Albertson, extension 578. W.J.

FROM THE ACTING DIRECTOR

The furor which accompanies the beginning of a new school year has subsided and everyone on campus is busy with the semester's work. I would like to welcome back our returning students. It's nice to see all of you again. I would also like to extend a special welcome to our new students and pass on to you two bits of wisdom about the library: 1. start early! It always takes longer than you think. 2. There is always a librarian here to help you. Jackie Shewmaker

SAYINGS FROM SAM

Many of you know that Sam Fustukjian, our director, along with his family is spending a year in Lebanon where he is serving as Director of the Library at the American University in Beirut. We have had several communications from him and would like to share portions of them with you. The most recent was received in June. Below are some excerpts:

It gets into the mid to high 80s during the day with much less humidity than...Florida. We do not need air conditioning...

AUB beach is...magnificent and it is barely 500 yards from our house.

Securitywise, Beirut is very safe...AUB is incredibly safe...there is constant security at the gate. No one can enter AUB without an AUB ID. Cars are not allowed...unless you are an AUB resident and live on campus and then you have to have a special permit and they check the car thoroughly every time you come in.

As we get further news from Sam, we will pass it along to you

INTERLIBRARY LOAN MAKING YOU ILL?

An important service offered here at the Poynter Library is inter or intralibrary loan. Since our collection may not have everything you need for your class project, it is possible for us to obtain the material you need from other USF libraries or if you are a graduate student, from other institutions in North America:

Before any item can be requested from another library, it must be verified, i.e., the bibliographic information on the Interlibrary Loan Request form must be proven accurate by finding it in some legitimate source. The form of verification may be an item number from an abstract, such as ERIC or OCEANIC ABSTRACTS, or the accession number from the OCLC or DIALOG database. It may also be the volume and page number from a union catalog or an index like BUSINESS PERIODICALS INDEX, where the requested source is listed. The USF ILL form provides a line for the patron to fill in the "Source of Reference." "Letter from a friend," is not adequate to verify a reference. Verification takes extra time but potential lending libraries will not look for items that are not verified.

Sometimes when intralibrary loan requests are returned unfilled, the entire process must be repeated. Much time is also lost in transit. For your ease and convenience when requesting intra or interlibrary loans, bear in mind the following simple rules:

1. Print or write legibly.
2. Do not abbreviate.
3. Fill in all spaces on the front of the form.

H.A.

LIBRARY MINI-COURSE

A non-credit mini-course, "Use of the Library," sponsored by the Student Activities Office and the library, is presently offered to students and members of the community-at-large. The course meets in one hour sessions continuing for six consecutive weeks. Topics covered include use of the card catalog, indexes and abstracts, and a discussion of the Library of Congress classification system. The goal of the course is to provide the student with the confidence and ability to use the Poynter Library resources efficiently and effectively.

The class presently meets Wednesdays from 7 to 8 PM in the library conference room. If demand warrants, it is possible for classes to be scheduled at other times. Anyone interested should contact Helen Albertson at extension 124.

H.A.

COPIERS

It won't be long now! The latest information we have indicates that we should be getting new copiers approximately November 1. We'll believe it when we see it!

MEDIA CENTER NEWS

I know that many of you have been waiting patiently for our record collection to start circulating. The long wait is now over. Records may be checked out! They may be borrowed only by students with valid IDs, faculty, and staff. The loan period is one week. The size of the collection requires that borrowers be limited to a total of three albums at one time. Overdue fines are the same as for books: 25¢ per album per day.

STAFF NEWS

Cheryl Parsons, our circulation clerk has resigned to take another position. Yvonne Steel is our new circulation clerk. Good luck Cheryl and welcome Yvonne! Signe Oberhofer has been promoted to Librarian and Jackie Shewmaker has been promoted to Associate Librarian. Congrats ladies!

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