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College of Education Assessment Committee Meeting : 2012 : 09 : 28

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Assessment Committee Meeting Minutes
September 28, 2012, 10:00 p.m. – 12:00 p.m.

Members Present: Drs. Bonnie Braun, Alex Brice, Lyman Dukes, Cynthia Leung, Anna Lewis, Zafer Unal; Ms. Jennefer Khattabi and Ms. Rebecca Ogletree

Welcome and Announcements

Ms. Ogletree welcomed the committee members. The agenda and minutes were both approved as modified.

Annual Schedule for Reporting to the Assessment Committee

Final Intern Status: Dr. Braun reported the college placed 55 final internships in Fall 2012. An additional 30 requests for final internship were denied: 9 due to CDN, 11 due to tests, and 10 for personal reasons. The committee discussed ways the college might intervene to help increase test performance and provide financial assistance to offset the expense of certification exams for those candidates demonstrating hardship.

Study modules exist already for test preparation, but it's not clear if all candidates are using them. The suggestion was made to give faculty an assignment to create study guides/modules to help students prepare for the FTCE. Ms. Ogletree will contact FAU to discuss what they have in place to assist candidates. In addition, Dr. Lewis offered to refer to the science content of K-6 certification exam to ensure the science portion of our curriculum is as rigorous as necessary to prepare candidates. If we develop modules or share with another institution, it was suggested we consider offering workshops to help candidates prepare for the FTCE.

The committee suggested the college solicit a private endowment to cover the cost of professional exams. Dr. Dukes will take this to the Dean for further discussion.

Dr. Braun explained it is more difficult to find placements due to the state's new evaluation system. Pinellas County has mandatory updates for cooperating teachers to take clinical ed training.

Beginning Spring 2013, the Reading program will no longer have final interns. The program has been modified so only certified teachers will be accepted.

Action Item: Drs. Dukes will discuss the possibilities of financial assistance for economically disadvantaged candidates to take certification exams. Ms. Ogletree will contact FAU regarding study modules. Dr. Lewis will conduct an informal crosswalk of the K-6 certification exam and the current science curriculum.

Practicum Demographic Data Report for Fall Final Interns – Dr. Unal shared the demographic data for the Fall. No concerns were noted.

Standards Based Education Completers – This report is postponed until the next meeting.

ESOL Report on Faculty Training – Dr. Brice reported there were two completers, one through a bachelor's degree and one through district training.

Ed Leadership Report from Spring/Summer – Dr. Hodges was unable to attend the meeting and will file an electronic report to the committee.

New Business

NCATE/CAEP Meeting– Ms. Ogletree attended the annual CAEP meeting in Arlington, Virginia, and reported this year’s agenda was far more “hands-on” in nature, reflecting the end of the piloting of the new Continuous Improvement model. Exhibits are no longer allowed to be electronically available. All must be submitted as a Word document.

2012 IPEP – Ms. Ogletree reported on the progress of this year’s report to the state. Much of the narrative portion needs updating, and she will be calling upon program representatives to verify responses prior to submitting to the state.

Old Business

FEAPs Update – Dr. Unal reported he has been working with program representatives to finalize FEAPs, ESOL, and Reading matrices for the eIPEP. Program representatives were asked to contact him with any questions regarding key assignments and rubrics.

Dr. Leung expressed concern about gather the course information from undergraduate reading endorsement requirements to ensure all formative and summative assessments are conducted for each standard. It was decided she will pull other faculty members and instructors to assist.

Progress Report on Candidate Assessment Monitoring System (CAMS) – Drs. Unal and Braun are working on a pilot for evaluating all FEAPs during final internship. Rubrics for Teacher Work Samples will include all 36 indicators. They are piloting with current final interns via a paper-based format but expect the new system to be electronic.

Future Meetings

The date of the next Assessment Committee meeting will be determined via Doodle. The meeting was adjourned.